

Dear Colleagues,

As many of you will be aware, decisions have and are being made to cancel field school courses due to COVID-19 related travel restrictions and need for social distancing.

It is recognized that significant preparations for field school courses that have now been cancelled due to COVID-19 restrictions may have already been undertaken by faculty. While normally teaching workload credit is not provided for preparation of a cancelled course, in these unusual circumstances Units should grant a partial credit for preparation of cancelled field school courses based on a pro-ration of the work done as compared to that expected for full delivery of the course. The amount should be arrived at in discussion between the Chair/Director (or Dean in non-departmentalized Faculties) and the instructor of the field school.

While normally the allocation of teaching workload credit is the purview of the department through the Unit Standard, it is unlikely existing Standards have such provisions and, in any event, the University and Faculty Association consider it important to ensure consistency and fairness on this issue across the university. Please consider the field school cancellations in your unit and reach out to affected instructors to discuss appropriate arrangements.

As always, do not hesitate to contact your Faculty Relations Consultant in the event you have questions in respect of this.

Best Regards,
Michele



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